

資助機構 Funding Organisation :



香港公益金
THE COMMUNITY CHEST

Service Operator



Organizer



The Society for Community Organization

Community Home for All (Tin Hau)- Application Form

Form Collection Date: _____

Application No : _____

Important Notes

1. Applicants should read carefully the Application Guide before completing the application form
2. Applicants are required to understand the eligibility, process and evaluation criteria for the scheme and to complete this application form in block letter by using a black or blue pen.
3. Applicant is required to complete all the information listed in this application form and to provide the relevant supporting documents and statements, otherwise the application form will be returned and the registration may be delayed.
4. The scheme only accepts the submission of application forms in person, by post and by e-mail, no fax form will be accepted.
5. SoCO will contact applicants if necessary, and. For applicant who do not received any notice within 3 months, will be treated as unsuccessful application. SoCO retains the final right on the allocation of housing.

Submission Methods:

- Submission Deadline: 11/8/2022
- By Post: SoCO, Unit A, 6/F, Posco Building, 165 Un Chau Street, Sham Shui Po
- By Email: tinhou@soco.org.hk
- In person: SoCO, Unit A, 6/F, Posco Building, 165 Un Chau Street, Sham Shui Po (From 11:00 am to 6:00 pm every Monday to Friday, closes on the public holidays.

Enquiry Hotline: 3611 0446(Housing Team)

Part I Personal Particulars - Applicant

Name (Chinese) : _____ Name (English) : _____

Mobile No : _____ Email Address(if any) : _____

Public Rental Housing Application Number : _____

Public Rental Housing Application Date : _____ (DD/MM/YYYY)

Public Rental Housing Application District : New Territories Urban Extended Urban Islands

Part II Current Living Conditions

Residential Address in HK : _____

Type of residential housing currently in occupation : Sub-divided unit Roof-top unit Cubicle Temporary housing Independent unit Shared independent unit Others: _____

Unit size : _____ sqft

Monthly rent (excluding utility bills) : \$ _____

Number of years living in the current unit : _____ Year(s) _____ Month(s)

Have you ever applied for/ benefited from any forms of social housing projects? : Yes, please specify: _____
No

Part III Personal Particulars – Applicant and Family (Please fill in and circle the appropriate one)

	Applicant	Family member 1	Family member 2	Family member 3
Chinese Name	Same as above			
English Name	Same as above			
Sex	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others
Date of Birth (DD/MM/YYYY)	__/__/____ ____-year-old	__/__/____ ____-year-old	__/__/____ ____-year-old	__/__/____ ____-year-old
Identity No.				
Period living in HK	__ Year(s) __ Month(s)	__ Year(s) __ Month(s)	__ Year(s) __ Month(s)	__ Year(s) __ Month(s)
Relationship with Applicant	Applicant			
Marital Status	Unmarried/Married/ Divorced/Windowed /Separated/Others: __	Unmarried/Married/ Divorced/Windowed /Separated/Others: __	Unmarried/Married/ Divorced/Windowed /Separated/Others: __	Unmarried/Married/ Divorced/Windowed /Separated/Others: __
With pregnancy (if applicable)	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA
Chronic Illness/ Disability/Special Education Need (Please specify if any)				
	Family member 4	Family member 5	Family member 6	Family member 7
Chinese Name				
English Name				
Sex	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Others
Date of Birth (DD/MM/YYYY)	__/__/____ ____-year-old	__/__/____ ____-year-old	__/__/____ ____-year-old	__/__/____ ____-year-old
Identity No.				
Period living in HK	__ Year(s) __ Month(s)	__ Year(s) __ Month(s)	__ Year(s) __ Month(s)	__ Year(s) __ Month(s)

Relationship with Applicant				
Marital Status	Unmarried/Married/ Divorced/Windowed /Separated/Others: __	Unmarried/Married/ Divorced/Windowed /Separated/Others: __	Unmarried/Married/ Divorced/Windowed /Separated/Others: __	Unmarried/Married/ Divorced/Windowed /Separated/Others: __
With pregnancy (if applicable)	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA	<input type="checkbox"/> Yes(Weeks of pregnancy: _____) <input type="checkbox"/> No/NA
Chronic Illness/ Disability/Special Education Need				

Part IV Income & Net Asset Value (In Hong Kong Dollars)

	Applicant	Family member 1	Family member 2	Family member 3
Working Status	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Housewife	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Pre-schooler/ Housewife	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Pre- schooler/ Housewife	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Pre-schooler/ Housewife
Occupation/ Which year in school				
Average monthly income in the past 6 months	(A)\$	(B)\$	(C)\$	(D)\$
	Family member 4	Family member 5	Family member 6	Family member 7
Working Status	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Housewife	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Pre-schooler/ Housewife	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Pre- schooler/ Housewife	Full-time/ Part-time/ Self-employed/ Unemployed/Retired Student/Pre-schooler/ Housewife
Occupation/ Which year in school				
Average monthly income in the past 6 months	(E)\$	(F)\$	(G)\$	(H)\$
Average family monthly income in the past 6 months (A)+(B)+(C)+(D)+(E)+(F)+(G)+(H) = \$ _____				

Current monthly subsidies from the Government	<input type="checkbox"/> 1. Comprehensive Social Security Assistance (CSSA) :	\$ _____	<input type="checkbox"/> 2. Working Family Allowance:	\$ _____
	<input type="checkbox"/> 3. Old Age Allowance (Fruit Money)	\$ _____	<input type="checkbox"/> 4. School Textbook Assistance	\$ _____
	<input type="checkbox"/> 5. Old Age Living Allowance (OALA)	\$ _____	<input type="checkbox"/> 6. Disability Allowance	\$ _____

	<input type="checkbox"/> 7. Others(please specify)	\$ _____	<input type="checkbox"/> 8. None/ Not applicable	
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Average family monthly allowance from the Government (1)+(2)+(3)+(4)+(5)+(6)+(7)+(8) = \$ _____

Family Net Asset Value (Supporting Documents required)	Name of the family members	Type of Asset	Settlement Date (DD/MM/YYYY)	Value(HKD)
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
				\$ _____
			Total	\$ _____

Part V Referral by Social Service Agency (If any)

Name of Agency : _____

Agency's address : _____

Case Worker Name : _____ Contact Number : _____

Physical health status of applicant and family members (If there is a disability or infectious disease, please indicate):

Mental and emotional status of family members:

Does the applicant have the following hobbies: _____

Gambling/ Smoking / Drinking Alcohol / Drug abuse / Family Debt/Other: _____

Criminal Record of applicant and family members : Yes: _____ No

Case Description (If any)

- E.g. The current living environment and the urgency to be rehoused

Part VI Declarations and Undertakings (Please tick as appropriate)

- I/We have read carefully and understood all the application procedures, guideline and criteria before completing the Application Form. I/We undertake to comply with the relevant requirements/arrangements contained therein, as well as all application/allocation policies and arrangements as may be imposed from time to time. SoCO shall have the final decision on housing allocation.
- Apart from this application, I/we have not applied for / currently living any other social housing scheme organized by Hong Kong Council of Social Service (HKCSS) or other non-government organizations.
- As at the date of completing my/our Application Form, I/we have not owned, co-owned, entered into any agreement to purchase or held more than 50% of shares in a company which owns (directly or through its subsidiary) any domestic property in Hong Kong;
- I/We agree that SoCO may, in processing my/our application, collect my/our personal data from relevant government departments, public/private organizations (such as but not limited to financial institutions and banks), and/or any other third party (such as but not limited to employers) possessing my/our personal data for verification and confirmation of my/our eligibility. Whilst the collection of information is in progress, the personal data contained therein may be disclosed to the abovementioned organizations and/or any other third party. In this

connection, I/we authorize these organizations and/or any other third party possessing my/our personal data to furnish SoCO with my/our personal data for the vetting of my/our application.

5. I/We agree that SoCO may, in handling, processing and/or investigating on my/our application, disclose, verify and/or transfer my/our personal data in this Application Form and all relevant documents to relevant departments, organizations and/or cooperating entities. All personal data will be handled in accordance with the policies adopted by SoCO from time to time and the Personal Data (Privacy) Ordinance (Cap. 486).
6. I/We agree that the personal data in this Application Form can be used for statistical survey or research to serve the purposes of doing statistics and researches, including but not limited to understanding the effectiveness of the assistance provided to beneficiaries under the Programme and the living conditions of the beneficiaries, on condition that the resulting statistics and research findings will not be shown in a way that data subjects or any of the persons involved that can be identified; and to fulfil the purposes required, authorized or permitted by law
7. I/We declare that all the above furnished in this Application Form and all information submitted/ to be submitted are true and correct. I understand that if I/we knowingly make any false statement or furnish any false information or mislead SoCO in any other ways, I/we may be prosecuted and immediately lose my/our eligibility for application or may be required to immediately cease to use the flat. I/We understand that any person who intentionally provides false information or omits information to fraudulently obtain eligibility for the project commits an offence.
8. I understand and agree that nothing in this Application Form and/or relevant agreement(s) confers or purports to confer on any third party any benefit or any right to enforce any term of this Application Form and/or relevant agreement(s) pursuant to the Contracts (Rights of Third Parties) Ordinance (Cap. 623).
9. I/We understand and agree that I/we need to move out of the flat at the end of this project or upon receiving an offer of public housing (60 days after signing the tenure).
10. I/We agree that if this application could not offer me/ my family a unit, SoCO may transfer my/our personal data in this Application Form and all relevant documents to relevant non-profit making organizations and/or cooperating entities to apply for other transitional social housing scheme (if any)
11. I/We agree that Transport and Housing Bureau may, in processing my/our application, collect my/our personal data from relevant government departments, public/private organizations (such as but not limited to financial institutions and banks), and/or any other third party (such as but not limited to employers) possessing my/our personal data for verification and confirmation of my/our eligibility.

Attention:

- (i) The Applicant and all family members aged 18 or above who are listed in Part 1 are required to sign below.
- (ii) The Applicant shall be held liable for the data of family member(s) aged below 18 furnished herein.

	Chinese/English Name	HKID Number	Signature	Date(DD/MM/YYYY)
Applicant				
Family Member 1				
Family Member 2				
Family Member 3				

Checklist of Supporting Documents

I. Identity Documents of Applicant and Family Members

Copy of the identification documents of individual family members	Hong Kong Smart Identity Card (for persons aged 11 or above) Birth Certificate (for persons aged below 11). One-way Permit / travel document / passport or related supporting documents (persons who have arrived in Hong Kong for less than 7 years, documents permitting them to land in Hong Kong with the stamp showing the initial date of entry are required).
Copy of relationship proof	Birth certificate or notary public certificate. Adoption or Appointment of Guardians documents issued by judicial authorities / government departments.
Copy of documents on marital status for married persons	Certificate of Marriage. For customary marriage celebrated in Hong Kong, the original of a statutory declaration. For the spouse of an applicant / a family member who has no right to land in Hong Kong, a declaration specifying the same together with copy of the certificate of marriage and the identity document of his / her domicile (both front and back sides). For a marriage registered on the mainland but without the relevant document, copy of the notary public certificate.
Divorced persons, unmarried single parent or widowed persons	Copy of court order of divorce (for proceedings in Hong Kong, the certificate of making Decree Nisi Absolute (Divorce) (Form 6 or 7B)). For applications including children under the age of 18, copy of the court order for the custody of children. Copy of documents and declaration relating to divorce proceedings under process. For separated cohabitees, the female should submit the original of a statutory declaration stating the date of separation after co-habitation and arrangements for the custody of child(ren); while the male should submit a copy of the court order for the custody of child(ren). For deceased spouse, copy of the marriage certificate and death certificate. Declaration.
Proof of Address	Copy of any document bearing the Applicant's residential / correspondence address in Chinese / English (e.g. electricity or water bill).
Proof of rent	Copy of rent receipt or tenancy agreement.
Proof of public housing application	Copy of a blue acknowledgement card bearing an application number offered by the Hong Kong Housing Authority.
With pregnancy of 16 weeks or more	Copy of medical proof issued by registered medical practitioners.
For having long term diseases/disabled family member	Copy of medical/disability proof issued by registered medical practitioners or recognized medical personnel.

2. Income Proof and Relevant Declarations for Applicant and Family Members

Salaried employee (with a regular employer)	Copy of Employer Certificate, tax bill, payslip or bank passbook etc.
Salaried employee (with no regular employer)/ Self-employed person	Declaration with relevant documents
CSSA recipient	Declaration on the source of financial support together with copy of documents indicating the amount of CSSA Assistance and the Certificate of CSSA Recipients (for Medical Waivers)
Where Applicant or Family Member are on retirement, unemployed or without any employment	Declaration on the source of financial support
Deposit Record	Copy of the deposit record of individual family members, e.g. bank passbook, monthly statement etc.
Leased / Vacant land / Landed properties	Copy of the latest demand note for rates and government rent Declaration
Other sources of income (dividends, bonus, Dividends / giving-outs of insurance policies, regular interest on fixed deposits, pension, contributions from relatives, etc)	Copy of pension documents Declaration

